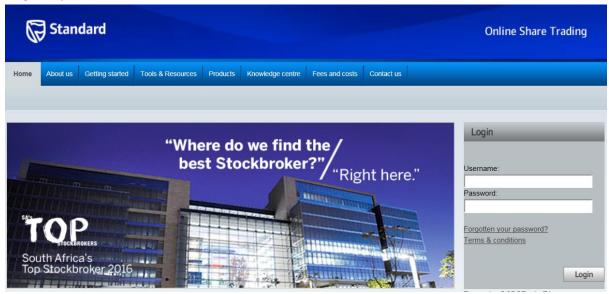
Corporate actions online

Quick User guide

1. Login to your OST account



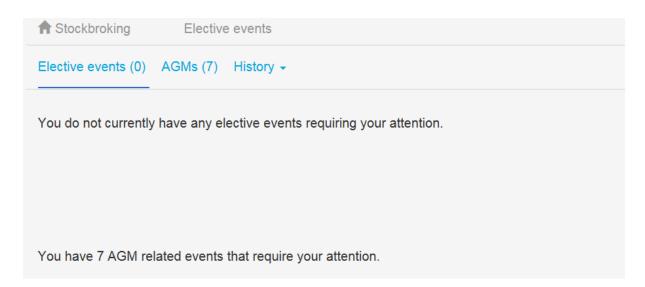
2. A pop up will be displayed, if you have any corporate actions due :

Outstanding Corporate Actions

You have a corporate action event that requires your attention on one or more accounts.

Action Now

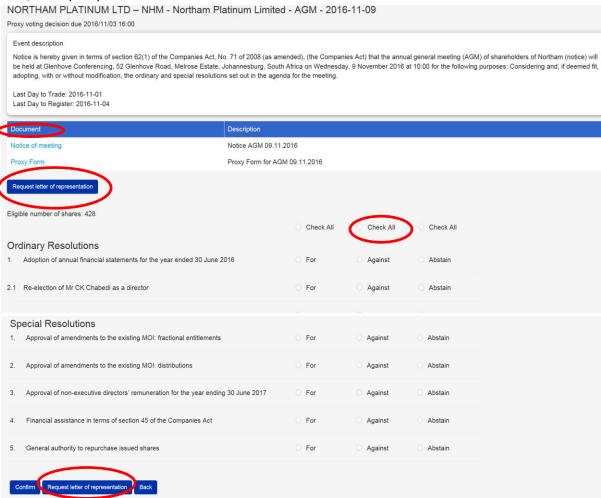
- 3. Clicking action now will take to you the CA landing page
- 4. Click either Electives of AGM's



5.

Share code	Share name	Event	Туре	Decision Due	Election made
NHM	NORTHAM PLATINUM LTD	NHM - Northam Platinum Limited - AGM - 2016-11-09	Proxy	2016/11/03 16:00	No
СОМ	COMAIR LIMITED	COM - Comair Limited - AGM - 2016-11-10	Proxy	2016/11/03 16:00	No
BID	BID CORPORATION LTD	BID - Bid Corporation Limited - AGM - 2016-11-11	Proxy	2016/11/04 16:00	No
AEG	AVENG GROUP LIMITED	AEG - Aveng Limited - GM - 2016-11-14 (Steeldale Transaction)	Proxy	2016/11/07 16:00	No
AEG	AVENG GROUP LIMITED	AEG - Aveng Limited - GM - 2016-11-14 (ACP Transaction)	Proxy	2016/11/07 16:00	No
FVT	FAIRVEST PROPERTY HLDGS	FVT - Fairvest Property Holdings Limited - AGM - 2016-11-15	Proxy	2016/11/08 16:00	No
SPG	SUPER GROUP LTD	SPG - Super Group Limited - AGM - 2016-11-22	Proxy	2016/11/15 16:00	No

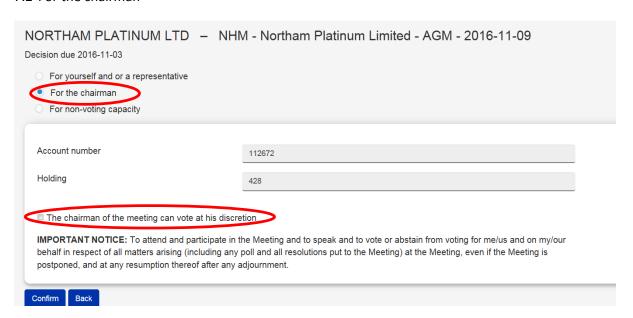
6. By clicking on any of the share codes, it will take you into the detail of that event. In this case, it is a proxy.



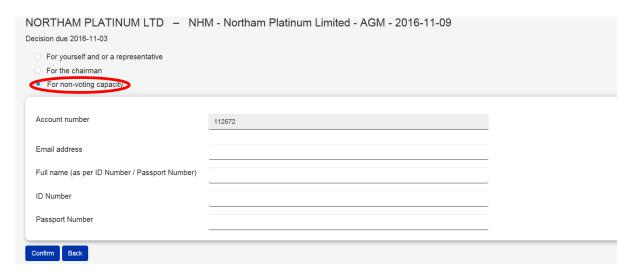
7. By clicking on "Request letter of Representation button, it will take you to the following screen:

NORTHAM PLATINUM LTD - NHM Decision due 2016-11-03	M - Northam Platinum Limited - AGM - 2016-11-09				
For yourself and or a representative					
○ For the chairman					
For non-voting capacity					
Account number	112672				
Holding	428				
Email address					
Full name (as per ID Number / Passport Number)					
ID Number					
Passport Number					
AND / OR					
Failing please nominate a second person:					
Full name (as per ID Number / Passport Number)					
ID Number					
Passport Number					
Failing please accept the terms of the chairman below:					
☐ The chairman of the meeting can vote at his discretion					
IMPORTANT NOTICE: To attend and participate in the Meeting and to speak and to vote or abstain from voting for me/us and on my/our behalf in respect of all matters arising (including any poll and all resolutions put to the Meeting) at the Meeting, even if the Meeting is postponed, and at any resumption thereof after any adjournment.					
Confirm Back					

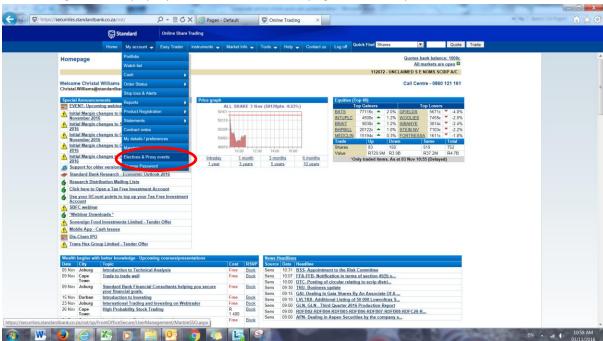
7.2 For the chairman



7.3 For non-voting capacity



8. If client, ignores the pop-up, he can access the CA page via the drop-down menu:



9. Also via the icon on the portfolio page: "View elections"

